UPCOMING DEADLINES & EVENTS:

Grants and Fellowship Deadlines:
Application deadlines are fast approaching for the following grants and fellowships:
Trope & Trope/Harriet Buhai Family Law Summer Fellowship: April 2, 2007
PILF Grants: April 11, 2007

Saturday March 24, 2007
20th Annual Government Careers Information Day
9:00am – 1:00pm
Chapman University School of Law
One University Drive
Orange, CA 92866

Tuesday, March 27, 2007
Fellowship and Honors Program Workshop
12:30pm – 1:10pm
Room 130

Friday, April 6, 2007
Nuts & Bolts of a Clerkship Application
12:30-1:10
Room 101

Friday, April 13, 2007
How to Research Judges
12:30-1:10
Room 101

IN THIS ISSUE:

Upcoming Workshops
Employer Receptions
Clerkship Interest Forms
DuPont Legal Minority Job Fair

Archived items from Previous Career Alerts:

20th Annual Government Careers Information Day
1L & 2L Summer Employment & Employment Preferences Survey
Class of 2007 CSO Survey
3L’s Interested in Working for LA Superior Court
The American Society of International Law
Summer Grants for Public Interest Work
Featured Resource of the Month - Behind the Bench: The Guide to Judicial Clerkships
Updated CSO Drop-In Hours

UPCOMING WORKSHOPS

Fellowship and Honors Program Workshop
Tuesday, March 27, 2007
12:30pm – 1:10pm
Room 130

For anyone interested in learning more about Post-Graduate Public Interest Fellowships, please be sure to attend this workshop. Panelists from Public Interest agencies will be there to discuss information on fellowships and answer student questions. This will be a great time to learn more about getting involved in a fellowship after graduation.

Nuts & Bolts of a Clerkship Application
Friday, April 6, 2007
12:30pm – 1:10pm
Room 101

If you plan on applying for a clerkship, please don’t miss this workshop. Detailed information regarding the application procedure and process from now until Labor Day will be presented. Come learn how to approach the complex task of beginning your clerkship application.
How to Research Judges  
Friday, April 13, 2007  
12:30pm – 1:10pm  
Room 101  

Students applying for a clerkship should be sure to attend this workshop for valuable strategies for creating the list of up to 100 judges to whom you will apply. There will also be a discussion some of the resources available for researching judges.

EMPLOYER RECEPTIONS  
Akin, Gump, Strauss, Hauer & Feld LLP  
Wednesday, March 21, 2007  
6:00pm – 9:00pm  
The Mosaic Hotel  
125 Spaulding Drive  
Beverly Hills, CA 90212  

Akin, Gump, Strauss, Hauer & Feld LLP will hold a reception for 1L students and invite them to come meet a diverse group of attorneys from the firm who can answer questions about the Fall recruiting season. Be sure to RSVP for the chance to meet with this exciting firm.  
*RSVP by March 16, 2007 to Alma Vasquez avasquez@akingump.com, 310-728-3074  

McGuireWoods 1L Reception  
Wednesday, April 4, 2007  
6:00pm – 8:00pm  
Los Angeles Office  
1800 Century Park East, 8th Floor  
Los Angeles, CA 90067  

McGuireWoods invites all 1L students to a reception at their Los Angeles office to learn more about their international law firm. The reception will allow students to meet attorneys from the law firm and discuss any questions about the firm, its practice, and recruitment season.  
*Please RSVP by Friday, March 30 to RSVPLA@mcguirewoods.com or 310-315-8250  

CLERKSHIP INTEREST FORMS  
2Ls who are thinking about applying for clerkships next year, please submit your Clerkship Interest Forms to the CSO as soon as possible. Even if you ultimately decide not to apply, having this form will help us stay in touch with you about the clerkship process and will give us valuable information for planning this year’s Clerkship Program.
DUPONT LEGAL MINORITY JOB FAIR
Los Angeles, CA    Saturday, August 11, 2007
Houston, TX        Saturday, August 11, 2007
Wilmington, DE     Saturday, August 11, 2007

To register, students are responsible for submitting the completed registration form along with their resume and transcript (Record of Academic Performance).

Registration for the Los Angeles, Houston and Wilmington sites will be completed electronically. You may log onto the site directly via the link below, complete the Registration Form, attach your resume and click "Submit." Please forward your Record of Academic Performance (RAP) to Noelle Zappacosta, DuPont Legal Minority Job Fair Coordinator, Ballard Spahr Andrews & Ingersoll, LLP, 1735 Market Street, 51st Floor, Philadelphia, PA 19103-7599.

The deadline for the receipt of your registration for any of the Job Fairs is 5:00 p.m., Tuesday, April 10, 2007. Note: Your application materials will not be accepted unless you provide both your resume and transcript.

To access the Ballard Spahr site, visit www.ballardspahr.com. When the home page comes up you will see the link to the DuPont Minority Job Fair on the left of the page in red. Click on this link to bring up the screen which asks for your username (student) and password (3r0vaodf). Note: The letters are case sensitive (the third character is zero and the sixth character is lower case “o”). You will also be able to view a list of Primary Law Firms and other service providers invited to participate in the job fair at the Ballard Spahr site.

Once you have registered, employers will have the opportunity to review your materials and select students to whom they would like to extend an invitation to interview at one of the Job Fair locations. Each selected student will have private interviews with those employers that have expressed an interest in them. If you accept an invitation you will be expected to travel to the Job Fair at your own expense.

20TH ANNUAL GOVERNMENT CAREERS INFORMATION DAY

20th Annual Government Careers Information Day will take place on Saturday, March 24, 2007 at Chapman University School of Law. Government agencies will be staffing information tables throughout the morning. This event will be a great time to meet representatives from agencies like Cal OSHA, Department of Justice, Equal Opportunity Employment Commission, and Orange County Counsel.
Please see the CSO bulletin boards for more information.

Back to Top

1L & 2L SUMMER EMPLOYMENT & EMPLOYMENT PREFERENCES SURVEY

The Career Services Office is asking all 1Ls and 2Ls to complete the following online survey so that we can compile accurate summer employment data, as well as better assist 1Ls and 2Ls actively seeking summer employment. In addition, the survey is designed to collect employment preferences (for both summer and post-graduate employment) that will help the CSO target potential employers and resources. Please take a moment to click on the following link and complete the short survey:
http://mylaw.usc.edu/survey/takeSurvey.asp?surveyID=52

While the survey is also designed to collect summer employment information, at this point in the semester, typically only a small number of 1Ls will have secured summer employment. Therefore, we will ask 1Ls to complete the survey again and provide summer employment information at the end of the semester.
Thank you in advance for providing us with this important information.

Back to Top

CLASS OF 2007 CSO SURVEY

ATTENTION 3LS - The Career Services Office is collecting information from the Class of 2007. We are asking all graduating students to complete the following online survey so that we can report accurate employment data, as well as better assist graduates seeking employment. Please take a moment to click on the following link and complete the short survey:
http://mylaw.usc.edu/survey/takeSurvey.asp?surveyID=51

Back to Top

3LS INTERESTED IN WORKING FOR LA SUPERIOR COURT

The Los Angeles Superior Court hires Law Clerks, full-time attorneys who provide research assistance to Superior Court judges. By observing judicial proceedings and working on cases from start to finish under the close watch of judges, Law Clerks develop their skills and gain an unparalleled understanding of the workings of the Court. Many Law Clerks have found that working for the Superior
Court enhances their career opportunities.

The typical Law Clerk is assigned to handle the entire law and motion calendar for two judges. Law Clerks perform legal research, analyze motions and other matters on calendar, and perform other duties to expedite court business. A majority of Law Clerks are assigned to judges who preside over general and limited jurisdiction civil departments. Depending on experience, interest and availability, some Law Clerks may be assigned to specialized departments, including complex litigation, family law, writs and receivers, juvenile, criminal or appeals.

The LA Superior Court hires on a “rolling” basis: once you submit your application materials, if you are eligible for employment as a Law Clerk, you are placed on a list of eligible candidates that hiring attorneys consult when they have openings. If you are interested, please visit the Court’s website at www.lasuperiorcourt.org/lawclerk

THE AMERICAN SOCIETY OF INTERNATIONAL LAW

The American Society of International Law, www.asil.org, is a nonprofit, nonpartisan, educational membership organization. It was founded in 1906, chartered by the US Congress in 1950, and has held Category II Consultative Status to the Economic and Social Council of the United Nations since 1993. ASIL’s mission is to foster the study of international law and promote the establishment and maintenance of international relations on the basis of law and justice. The Society’s 4,000 members (from nearly 100 countries) comprise attorneys, academics, corporate counsel, judges, representatives of governments and nongovernmental organizations, international civil servants, students, and others interested in international law.

ASIL conducts web-based events on current topics in international law on an occasional basis, as a free educational service. ASIL’s January 30, 2007 web-based event, Careers in International Law, is now available for online viewing at www.asil.org/events/calendar.cfm

SUMMER GRANTS FOR PUBLIC INTEREST WORK

Please note the following deadlines for summer grants:

Trope & Trope/Harriet Buhai Family Law Summer
Fellowship: April 2, 2007  
PILF Grants: April 11, 2007  

There are several opportunities for summer funding for public interest work. The applications for these grants are available in the CSO. If you have any questions, please contact Priya Sridharan at psridhar@law.usc.edu  

Trope & Trope/Harriet Buhai Family Law Summer Fellowship  
This summer public interest grant of $6500, made possible by a donation from the prestigious family law firm of Trope & Trope, is given to a student who works full time for ten weeks at the Harriet Buhai Center for Family Law. The Center is a public interest non-profit organization dedicated to providing high quality family law assistance to low-income persons in Los Angeles County. There is a paper application, followed by an interview process.  
DEADLINE: APRIL 2, 2007  

Public Interest Law Foundation (PILF) Grants  
The Public Interest Law Foundation awards and administers approximately 25 summer work grant opportunities. These grants provide financial support to USC Law students working in Public Interest Law. Although some specific grants are aimed to support discreet populations of the USC Law community, all PILF grants are designed to support and foster the commitment of USC law students and alumni to the practice of Public Interest Law. Eligibility requirements for grant assistance and grant selection criteria vary depending on the type of grant in question, however all PILF grants require applicants to complete a minimum of 15 pro bono hours and participate in fundraising activities, including the PILF auction. Applications are available on the PILF website. All applications must also include a letter from the supervising attorney of the sponsoring organization.  
DEADLINE: APRIL 11, 2007  

Back to Top  

FEATURED RESOURCE OF THE MONTH  

Behind the Bench: The Guide to Judicial Clerkships  
Available in the CSO Resource Room, this comprehensive guide contains in-depth information about the complex clerkship process. Author Debra M. Strauss, Esq. expertly guides students through the world of clerkships by drawing on experiences of clerks and judges. All aspects of clerkships are outlined in the book including what clerkships are, what kind of work law clerks do, why students should apply, and how to find the type of court and clerkship that would be right for you. Behind the Bench: The Guide to Judicial Clerkships also provides essential information about how to build a successful application with advice and strategies for timing your application, structuring your letters and resume, and choosing your references. The guide is organized into 4 important parts including To Clerk or Not to Clerk, Courts
and Clerkships, The Nuts and Bolts, and Resources for Prospective Judicial Clerks and Their Law Schools. *Behind the Bench: The Guide to Judicial Clerkships* is an indispensable resource for students thinking about applying for a clerkship or beginning the application process. Be sure to stop by the CSO today and check out this great resource!

**UPDATED CSO DROP-IN HOURS**

Please note that the CSO counselors have adjusted their drop-in hours for the new Spring semester. The new drop-in hours schedule is as follow:

- **Monday**: 9:00-10:00am
- **Tuesday**: 2:30-3:30pm
- **Wednesday**: 2:30-3:30pm
- **Thursday**: 2:30-3:30pm
- **Friday**: 9:00-10:00am